

2025 Rental Property Questionnaire

Property Address:	
Property Owner(s):	
Number of days rented during the year:	
Number of days the property was used privately (if any):	
If the property was not rented for the full 365 days, please provide details of why it was vacant:	

**Please check the list below to ensure you have provided all the applicable information.
Incomplete information may cause processing delays and an increase in cost.**

Property Income	
• Total Rental Income Received	\$
Property Expenses	
• Gardening	\$
• Insurance	\$
• Rates	\$
• Repairs & Maintenance (attached details of amounts)	\$
• Interest Expenses (attached certificate from bank)	\$
• Property Manager Costs (attached reports if held)	\$
• Legal Expenses	\$
• Motor Vehicle Expenses (visiting property)	\$
• Home Office Expenses (if you have two or more rental properties) – please complete attached home office schedule.	\$
• Other Costs	\$
• Other Costs	\$
Property Purchase or Sale	
• Date Purchased / Sold	
• Attach settlement statements from your lawyer	
• Attached property valuation or GV details	
Other Comments	
Please provide any comments or notes regarding the property:	