

2025 Home Office Questionnaire

Property Address:	
Area of house (m2)	
Area used for business (m2)	
Business Area as a % of Total	

If you have not retained copies of utility bills for the year, we will calculate your home office expenses based on the IRD square metre rate method. Please note this allowance does not cover mortgage interest, rates, or rent costs, so we will still require these amounts.

Property Expenses (Where Records Held)	
• Gardening	\$
• Insurance	\$
• Repairs & Maintenance (attached details of amounts)	\$
• Property Manager Costs (attached reports if held)	\$
• Legal Expenses	\$
• Motor Vehicle Expenses	\$
• Power / Gas	\$
• Phone / Internet	\$
• Other Costs	\$
• Other Costs	\$
• Other Costs	\$
• Other Costs	\$

Premises Costs	
• Interest Expenses (attached certificate from bank)	\$
• Rental Costs (if applicable)	\$
• Rates	\$

Other Comments
Please provide any comments or notes regarding the property: