

2021 Home Office Questionnaire

Property Address:	
Area of house (m2)	
Area used for business (m2)	
Business Area as a % of Total	

If you have not retained copies of utility bills for the year, we will calculate your home office expense based on the IRD square metre rate method.

Property Expenses (Where Records Held)	
• Gardening	\$
• Insurance	\$
• Repairs & Maintenance (attached details of amounts)	\$
• Property Manager Costs (attached reports if held)	\$
• Legal Expenses	\$
• Motor Vehicle Expenses (visiting property)	\$
• Power / Gas	\$
• Phone / Internet	\$
• Other Costs -	\$
• Other Costs -	\$
• Other Costs	\$

Premises Costs	
• Interest Expenses (attached certificate from bank)	\$
• Rental Costs (if applicable)	\$
• Rates	\$

Other Comments	
Please provide any comments or notes regarding the property:	